



NWMHA

New Westminster Minor Hockey Association
P.O. Box 456 New Westminster, B.C. V3L 4Y8
nwmha.ca

NEW WESTMINSTER MINOR HOCKEY ASSOCIATION EXECUTIVE MEETING MINUTES October 16, 2014 7 pm Queen's Park Board Room

1. Roll call
 - 1.1 Present: Rob, Dave, Pete, Tracy, Kelly, Vandy, Tristan, Jennifer, Pete, Christel, Lynda, Desiree, Barbara, Bud, Daniel, Ron. Absent: Ross, Janet, Kevin, Chuck
 - 1.2 Welcome Ron Conner, VP3 approved last meeting
 - 1.3 Vote Christel Nouwt in as Juvenile DM.
2. Adoption of Minutes of September 15, 2014 Motion: Tristan; Second: Kelly. Carried.
3. Business arising:
 - 3.1 Coaches meeting September 25 – about 30 coaches attended; went well.
 - 3.2 Managers meeting September 27 – went well; was appreciated by new managers.
4. Correspondence:
 - 4.1 Scotiabank ad featuring the NWMHA logo. Ours was 1 of 3 minor hockey associations featured.
 - 4.2 BC Hockey coach requirements becoming onerous for volunteers. **Action:** Rob and Vandy working on a letter to send to Hockey Canada.
5. New Business:
 - 5.1 Policy wording regarding number of tournaments. **Action:** Tracy to work on policy wording.
 - 5.2 Draft Policy: 5.1 Communications procedure.... See below. **Action:** Vandy to work on it more.
6. Reports
 - 6.1 President (Rob)
 - 6.1.1 In Camera Session. Motion by Daniel to allow said player the option of playing on the Atom A team or giving the family a refund for the remainder of the season. Carried.
 - 6.1.1.1 Tracy wants it noted that she is against the vote because it is in contravention of current NWMHA policy.
 - 6.1.2 Presidents C League
 - 6.1.2.1 Juvenile C only one team in Richmond, exploring joining FVW league
 - 6.1.2.2 Midget C Scholarship dates Dec 5-12
 - 6.1.2.3 Balancing committee: Meeting November 3rd. **Action:** DMs please get your reports to your League Managers.
 - 6.1.2.4 H2-4 Coach/Managers meeting Nov 6, Britannia Secondary
 - 6.1.2.5 Team Official certifications, most deadlines are Dec 1
 - 6.1.3 PCAHA

- 6.1.3.1 Ref assignment problems at Bantam and above
- 6.2 1st Vice President (Dave): received funding from Scotiabank; shoulder patches have been given to Bantam A and PeeWee A teams; website should be updated.
- 6.3 2nd Vice President (Daniel): tournament full for Midget C with one on the waitlist; 2 spots left for Midget A; one committee meeting; holding Team Managers' meeting on November 3; organization well underway; Al Hughes already sold out as well.
- 6.4 3rd Vice President (Ron):
 - 6.4.1 Booked Nov 20, QPA. Schedule will go out beginning of November.
 - 6.4.2 Injury reports need to be filed with BC Hockey and with VP3. **Action:** DMs to remind their teams that these reports need to be filed.
- 6.5 Treasurer (Chuck): absent. Operating statement presented by Rob. Cheques given out.
- 6.6 Registrar (Janet): absent. Working on CRCs and coaching qualifications.
- 6.7 Secretary (Vandy): nothing to report.
- 6.8 Coach Coordinator (Pete):
 - 6.8.1 Checking clinic: **Action:** Will try to arrange a Coaches' Checking Clinic – mandatory for Bantam, PeeWee and Atom A & C coaches
- 6.9 Equipment Manager (Kevin): absent. No report.
- 6.10 Ice Allocator (Lynda): May have to book ice in other locations. **Action:** DMs please get your Team Managers to answer their emails so she can book what she can.
- 6.11 Referee-in-Chief (Tristan): beginner ref clinic scheduled for Oct 18. Thank you to Kelly and Paul Willing for organizing the clinic.
- 6.12 Referee Allocators: got the ref clinic arranged; will concentrate on organizing the midget tournament
- 6.13 Division Managers: H1-2 (Desiree): in process of evaluation; balancing games start Nov 1. #s are 22 in H2 and 20 in H1. H3-4 (Barbara): balancing games this weekend. Atom (Bud): A1 3-0; A2 1-2; C1 1-1-1; C2 1-0-1. Peewee (Greg): in process of balancing; challenges with parental requests. Bantam (Tracy): think the teams are now balanced; A team won their tournament. Midget (Jennifer): things going well balancing-wise; C1 3-0; C2 4-1; C3 5-1; A 2-1; One of the injured players is back and will be assessed; the other will be a few more weeks. Juvenile (Christel): no parental issues; 23 registered players (can dress 17 & 2); 2-2; anticipate issues in the future with having only a Juvenile A team.
- 6.14 Past President (Ross): Absent. No report.
- 7. Date of Next Meeting: Nov 10, 2014
- 8. Adjournment at 9:10. Motion: Tristan; Second: Lynda. Carried.

POLICY 5.1 COMMUNICATION PROCEDURE

Below is a diagram explaining the proper lines of communication within NWMHA. Note that serious issues should always be brought to the attention of the Division Manager or President, depending on the situation.

PARENT / PLAYER

Try and solve the problem on your own. Please keep the communication confidential. If this is unsuccessful, or not practical given the situation, contact the Team Leaders (Coach/Manager). If communicating via email, please do not cc anyone else.



COACH/MANAGER

Contact the Team Leaders next and see if the issue can be resolved at the Team level. Again, communication should remain confidential. If this is unsuccessful, or not practical given the situation, contact the Division Manager. Please do not cc anyone else.



DIVISION MANAGER

Contact the Division Manager next and see if the issue can be resolved at the Division level. Again, the communication should be confidential. The Division Manager may draw upon other resources to try and resolve the problem. If this is unsuccessful, or not practical given the situation, the Division Manager or individuals involved may contact the President and lodge a formal complaint. See NWMHA Policies for timeline requirements. The issue must, as much as is possible, remain confidential.



PRESIDENT

The President will approach all complaints that reach this communication stage by applying the policies of the NWMHA, PCAHA, BC Hockey and/or Hockey Canada. See NWMHA policies for process instructions for more information regarding this stage of communication.

NOTE: It is inappropriate to comment on children other than your own, unless there is a health or safety concern.

