



New Westminster Minor Hockey Association

P.O. Box 456, New Westminster, B.C. V3L 4Y8

nwmha.ca | registrar@nwmha.ca

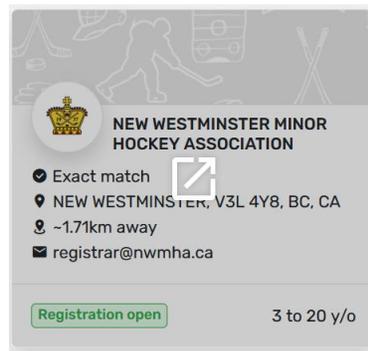
Step by Step Registration Instructions with Screenshots

Step 1: Go to website: <https://register.hockeycanada.ca/register>

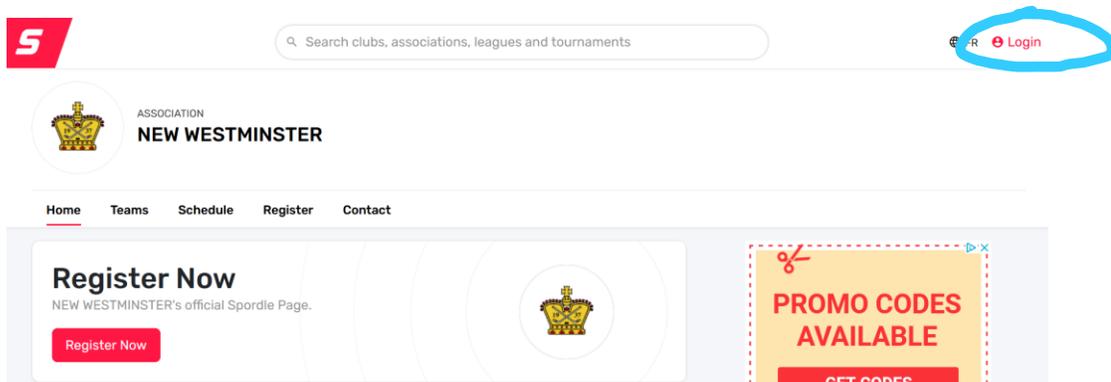
Step 2: Enter your postal code and select "Search"



Step 3: Select New Westminster Minor Hockey Association



Step 4: Select Login on Right top corner.



Step 5: Enter Username and password

The image shows two screenshots of the Spordle Account login page. The left screenshot displays the login form with the Spordle logo and 'Account' text. Below the logo is a dropdown menu for 'NEW WESTMINSTER'. Underneath is the text 'Sign in to your account' followed by an 'Email' input field and a 'Login ->' button. The right screenshot shows the account selection screen. It features a dropdown menu for 'NEW WESTMINSTER' with 'Desirée Savoy' selected. Below this is a 'Change user' link, a 'Password' input field, and a 'Forgot password?' link. A 'Login ->' button is at the bottom.

Step 6: Select “Register Now”

The image shows a screenshot of the 'Register Now' button on the NEW WESTMINSTER's official Spordle Page. The page features the Spordle logo and the text 'NEW WESTMINSTER's official Spordle Page.' Below this is a red 'Register Now' button.

Step 7: Select the appropriate fee based on your child's birth year.

The image shows a screenshot of the 'New Westminster Minor Hockey (2024/25 Season) Registration' page. The page includes a search bar and a table of registration fees for different categories.

Category	Registration fee
Player U21 Registration (2004 - 2006)	\$450.00
Player U18 Registration (2007 - 2009)	\$820.00 \$730.00
Player U18 Registration Goalie With Equipment (2007 - 2009)	\$416.00 \$365.00

Step 8: Select participant. Click “Click “Next” – Do not add your own players if they are new to the association. Contact the registrar so the profile can be set up correctly.

The image shows a screenshot of the 'Participant Registration' page. The page displays a list of participants from the Spordle Account, including Alexander Savoy (16 y/o), Justin Curtis Savoy (16 y/o), and Desirée Savoy (45 y/o). Each participant has a 'Register Now' button. There is also an 'Add a player' button at the bottom.

Optional: Add additional contacts to the HCR profile (This can also be done from your Spordle MyAccount). Click “Next”

The screenshot shows a window titled "Member contacts" with a close button in the top right. At the top, there is a profile card for "JUSTIN CURTIS SAVOY (15 y/o)" with a member ID that has been redacted. Below this, the section "Member contacts" contains a dashed border box with a "+ Add a new contact" button. A blue informational banner below states, "You can fully manage your member contacts from your Spordle MyAccount!". At the bottom, there are "Previous" and "Next" buttons.

Step 9: Select specific registration. Click “Next”

The screenshot shows a window titled "Registration Options" with a close button in the top right. It features the same profile card for Justin Curtis Savoy. The "Available Registrations" section lists four options, each with a radio button and an "Early fee":

- U18 Registration (2007 - 2009) \$730.00
- U18 Registration Goalie With Equipment (2007 - 2009) \$365.00
- U18 Registration Goalie Without Equipment (2007 - 2009) \$730.00
- Skip the registration selection

At the bottom, there are "Previous" and "Next" buttons. A footer link reads "Problem with your registration? [Contact us](#)".

Step 10: Complete Questionnaire. Click “Next”

The screenshot shows a window titled "Questionnaire" with a close button in the top right. It features the same profile card for Justin Curtis Savoy. The section "Questionnaire(s) (1 / 1)" includes "Player Information" with a required field "Indicate position." and radio buttons for "Player" (selected) and "Goalie". Below is a required field "Please specify the size of hockey socks you will need this season." with a dropdown menu currently set to "Select". This is followed by a required field "Are you planning to participate in Rep A Tryouts?" with radio buttons for "Yes" (selected), "No", and "Undecided". The final field is "What is your preferred contact email for TeamSnap?" with an empty text input box. At the bottom, there are "Previous" and "Next" buttons.

Step 11: Complete position information. Click "Next"

The screenshot shows a 'Position selection' window for member JUSTIN CURTIS SAVOY (15 y/o). It includes a header with the member's name and age, a prompt to 'Please select a position group and a position', and a disclaimer: 'Know that your choice will not guarantee this position for this member, this is simply a preference and it will be taken into consideration when assigning the positions.' Below this are two search dropdowns labeled 'Position group' and 'Position'. At the bottom are 'Previous' and 'Next' buttons.

Step 12: Add additional items. Click "Next"

The screenshot shows an 'Items Selection' window for member JUSTIN CURTIS SAVOY (15 y/o). It features a list of 'Optional Items' with checkboxes and price controls:

- Rep Tryout Fee (U11-U18 Only) [Early]: Price: \$100.00
- Donation to the NWMHA Financial Assistance Fund: Price: \$10.00
- Donation - NWMHA Financial Assistance Fund: Price: \$20.00
- Donation - NWMHA Financial Assistance Fund: Price: \$30.00

At the bottom right, it shows 'Selected Items (0) \$0.00'. 'Previous' and 'Next' buttons are at the bottom.

Step 13: Complete waivers. Click "Next"

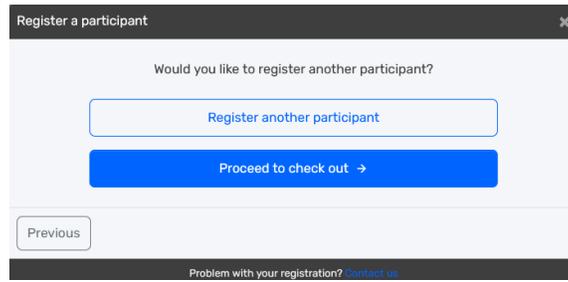
The screenshot shows two pages of a 'Waivers' form for member JUSTIN CURTIS SAVOY (15 y/o).

Waivers (1 of 2): NEW WESTMINSTER MINOR HOCKEY ASSOCIATION Media Release. The text states: 'I hereby agree and grant permission for NWMHA to record, film, live stream, audiotape, videotape or photograph my/my child's image (collectively referred to herein as the "Works"), and to display or distribute the Works for the purpose of posting on the NWMHA website, posting on social media sites related to minor hockey, live stream practices and inter-association games and scrimmages only to each team's families, and distribution to our team sponsors. (Note - no live streaming of games against other teams from other hockey associations).' It also notes that declining the waiver means the parent is unable to participate in team photographs. There are three radio button options: 'This waiver is mandatory' (selected), 'I have read and accept this waiver', and 'I decline this waiver'.

Waivers (2 of 2): NEW WESTMINSTER MINOR HOCKEY ASSOCIATION Acknowledgement of Authority. The text states: 'We, the parents/guardians and players/goalies, hereby acknowledge the authority of the following hockey associations: 1. Canadian Hockey Association, 2. BC Amateur Hockey Association, 3. Pacific Coast Amateur Hockey Association, 4. New Westminister Minor Hockey Association.' It also mentions commitment to abide by the constitutions, by-laws, rules, regulations, policies, and procedures of these associations. Additionally, it states: 'Parent(s) or guardian(s) agree to be responsible for any damage to the arena and/or association equipment caused by the player/goalie.' There are two radio button options: 'This waiver is mandatory' (selected) and 'I have read and accept the waiver'.

'Previous' and 'Next' buttons are located at the bottom of each page.

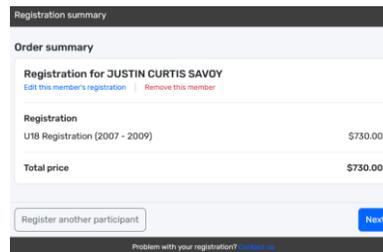
Step 14: At this point you can select “register another participant” or “Proceed to check out”.



The screenshot shows a dialog box titled "Register a participant" with a close button (X) in the top right corner. The main text asks, "Would you like to register another participant?". Below this text are two buttons: a light blue button labeled "Register another participant" and a dark blue button labeled "Proceed to check out →". At the bottom left is a "Previous" button, and at the bottom center is a link: "Problem with your registration? [Contact us](#)".

Step 15: Checkout

Order Summary will be displayed. Click “Next”

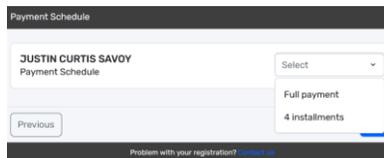


The screenshot shows a dialog box titled "Registration summary" with a close button (X) in the top right corner. The main heading is "Order summary". Below it, the registration details for "JUSTIN CURTIS SAVOY" are shown, including links for "Edit this member's registration" and "Remove this member". A table lists the registration details:

Registration	Price
U18 Registration (2007 - 2009)	\$730.00
Total price	\$730.00

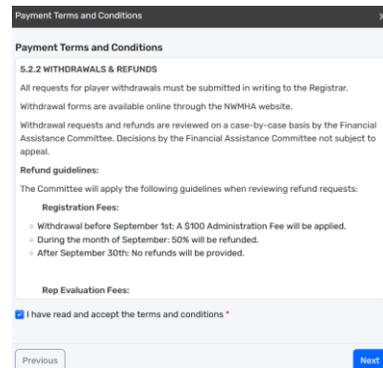
At the bottom left is a "Register another participant" button, and at the bottom right is a dark blue "Next" button. A link "Problem with your registration? [Contact us](#)" is at the bottom center.

Select Payment Schedule – Full or installments. Note: Rep tryout fees (if selected) are added to the first installment. Click “Next”



The screenshot shows a dialog box titled "Payment Schedule" with a close button (X) in the top right corner. The main heading is "JUSTIN CURTIS SAVOY Payment Schedule". On the right side, there is a "Select" dropdown menu with two options: "Full payment" and "4 installments". At the bottom left is a "Previous" button, and at the bottom right is a dark blue "Next" button. A link "Problem with your registration? [Contact us](#)" is at the bottom center.

Read and accept the payment terms & conditions. Click “Next”

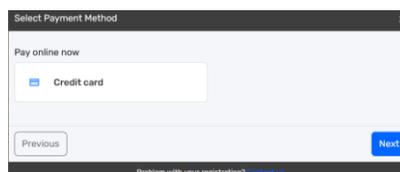


The screenshot shows a dialog box titled "Payment Terms and Conditions" with a close button (X) in the top right corner. The main heading is "Payment Terms and Conditions". The text includes sections for "5.2.2 WITHDRAWALS & REFUNDS" and "Refund guidelines". Below the text, there are two sections for fees:

- Registration Fees:**
 - Withdrawal before September 1st: A \$100 Administration Fee will be applied.
 - During the month of September: 50% will be refunded.
 - After September 30th: No refunds will be provided.
- Rep Evaluation Fees:**

At the bottom, there is a checkbox labeled "I have read and accept the terms and conditions *" which is checked. At the bottom left is a "Previous" button, and at the bottom right is a dark blue "Next" button. A link "Problem with your registration? [Contact us](#)" is at the bottom center.

Select payment method – Credit card. Click “Next”



The screenshot shows a dialog box titled "Select Payment Method" with a close button (X) in the top right corner. The main heading is "Pay online now". Below it, there is a "Credit card" button. At the bottom left is a "Previous" button, and at the bottom right is a dark blue "Next" button. A link "Problem with your registration? [Contact us](#)" is at the bottom center.

Enter Payment info. Click "Pay"

New Westminster Minor Hockey Association

Invoice Number 2024200054808

Payment Schedule	
Due Now	\$ 202.21
2024/06/30	\$ 213.45
2024/07/31	\$ 207.17
2024/08/31	\$ 207.17

Cardholder Name

Card Number  Expiry Year

-- --

Your card data is securely managed

CVV ?



Registration Confirmation

Registration Confirmation



Thank you for registering!

Your invoice number is #2024200054808

An email confirmation has been sent to [REDACTED]

Thank you for completing the online registration process.

Please note that your registration is pending verification by NWMHA, completion of all mandatory waivers, and payment of all outstanding registration fees.

External Sources of Payment:

If you are seeking external funding to contribute towards the registration fees, please email treasurer@nwmha.ca after completing the online registration. You will need to provide confirmation of your application for external financing to finalize your registration.

Withdrawals:

Please be advised that all withdrawals are subject to the terms outlined in the association's policies. These policies can be viewed on the NWMHA website.

[Please donate to the Hockey Canada Foundation.](#)

Problem with your registration? [Contact us](#)